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### Waiver of Subrogation

**We must have the two documents indicated below in our files before we can conduct flight training.**

1. Certificate of Insurance which names Monarch Air as an additional insured with a waiver of subrogation and effective date of coverage. Please use the following statement or something similar to indicate coverage.

Monarch Air, its subsidiaries, officers, directors, and employees are included under the full limits of liability coverage. All rights of subrogation under the hull coverage are waived with respect to Monarch Air, its subsidiaries, officers, directors, and employees. A minimum of ten (10) days advance notification will be given to Monarch Air if the above policy is canceled or altered to amend coverage any way relative to the above.

2. The Hold Harmless Agreement (attached)

Your insurance company should send item #1 to:

Monarch Air  
4580 Claire Chennault  
Addison, TX 75001  
Attn: Mr. Gordon Fogg  
972-931-0450 Fax

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### PISTONS ONLY

In order for your flight to be completed without undue delays, please remember that your aircraft will have to pass the applicable preflight checks within the tolerance of your flight manual and the following items must be confirmed:

1. Certificate of Airworthiness and Registration Certification
2. FAA Approved Flight Manual and Weight and Balance Information
3. Maintenance Records Logbooks indicating status of Aircraft Annual, Pitot/Static Check, Transponder Check, ELT Battery
4. Dual Yoke

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4580 Claire Chennault  
Addison, Texas 75001  
Tel. 972-931-0345 Fax 972-931-0450

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## HOLD HARMLESS AGREEMENT

In order for Monarch Air and its subsidiaries to provide a crewmember for trips or flight instruction in your aircraft, it is necessary that the following agreement be signed:

The owner/operator agrees to indemnify and hold Monarch Air, its subsidiaries, officers, directors, employees and agents harmless for and against an and all claims, losses, liability, damage and expense arising out of or in any way connected with the use of any owner/operator furnished aircraft, including but not limited to loss of (including loss of use) or damage to the aircraft itself. The owner/operator certifies that the aircraft to be used is in compliance with 14 CFR Part 91. Subpart E (Maintenance, Preventive Maintenance and Alterations). The owner/operator also agrees to have its Liability insurance carrier include Monarch Air, its officers, employees and agents as Additional Insured with respect to Legal Liability and have its Hull insurance carrier waive rights of subrogation against Monarch Air, its officers, directors, employees and agents. It is agreed that the insurance mentioned above will be primary and non-contributory to any other insurance available to Monarch Air as an Insured or otherwise. Owner/operator will instruct his/her insurer to issue a Certificate o Insurance evidencing the above before the trip or training is to begin. Such Insurance Certificate will contain a 30-day notice of cancellation clause to Monarch Air.

### **AGREED AND ACCEPTED:**

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Company

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Signature

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Printed Name / Title

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Date

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Addison, Texas 75001  
Tel. 972-931-0345 Fax 972-931-0450